

NRAEF Undergraduate Scholarships Claiming and Disbursement Information



Students selected for National Restaurant Association Educational Foundation (NRAEF) scholarships must complete the NRAEF Scholarship Claiming Process online by **August 15** via their online NRAEF Scholarship Dashboard at nraef.communityforce.com.

NRAEF Scholarship Claiming process includes:

- Providing a clear headshot for publication and communications purposes
- Writing a Thank You letter to scholarship sponsors following the NRAEF template
- Completing the NRAEF Scholarship Payment Form and all required information

Once all required documents are correctly completed and submitted, NRAEF will process submitted documents and process payment to the school listed on the NRAEF Scholarship Payment Form. Scholarship payments are mailed out in one lump award sum for the entire academic year.

Scholarship fund disbursements are processed monthly and will follow the schedule below:

NRAEF Scholarship Payment Schedule

Complete claiming by:	Scholarship processed by:
June 15	July 15
July 15	August 15
August 15	September 15

Notes:

- Submissions that do not meet the guidelines/follow the instructions will not be accepted and will delay scholarship payment processing
- Make sure to give yourself enough time to complete all steps and allow for time to process scholarship funds to your school based on the payment schedule above
- For questions regarding claiming scholarship funds please contact scholars@nraef.org; make sure to include your name and school name to help expedite response

Questions? Contact scholars@nraef.org!