



National Restaurant Association Educational Foundation ProStart Educator Certificate Application

The ProStart Educator Certificate acknowledges educators who have demonstrated a dedication to the mastery and delivery of the principles of content knowledge, experiential and service learning, and access to industry pathways that encompass the ProStart program for themselves and their students.

Educators who receive the ProStart Educator Certificate have completed the National Restaurant Association Educational Foundation's ProStart Professional Development core program, and have demonstrated their investment in serving their students, the program, and the industry through:

- Implementation and integration of the Foundations of Restaurant Management and Culinary Arts (FRMCA) curriculum in the classroom and kitchen
- Participation in continuing education and professional development activities
- Engagement in knowledge sharing and defining best practices throughout the ProStart community
- Commitment to academic and industry engagement and leadership outside the ProStart classroom

The ProStart Professional Development program provides the foundation for ProStart educators to excel in the classroom and serve the larger community as ambassadors for the program and industry. Through this program, educators receive:

- Lecture and lab instruction on implementing the curriculum with a variety of content including; front and back of house operations, industry overview and operational concerns, program and classroom management, and ProStart resources and processes.
Participants earned 24 CEHs from the American Culinary Federation (ACF), which may be applied toward the ProStart Educator Certificate.
- In-person moderated discussion and structured activities, as well as unlimited access to the CTE (ProStart) and ProStart Professional Development (program-specific) online communities, which provide a forum for knowledge sharing through a nationwide network of ProStart educators, State Program Coordinators, and the national CTE (ProStart) team.
Active engagement in a leadership capacity in ProStart Professional Development or online communities may be applied toward the ProStart Educator Certificate.

The ProStart Educator Certificate is valid for five years from date of issuance. Educators who wish to renew their certificate may submit an additional 75 hours of industry experience within the past five years. The National Restaurant Association Educational Foundation provides numerous opportunities to secure industry experience hours (ie. serve as subject matter or instructor for ProStart PD advanced courses, be a Mobilize community leader, represent the program at industry events, etc.). More details about eligible work hour activities are included below.

Please submit your complete application with required documentation to ProStart@nraef.org.





ProStart Educator Certificate Requirements and Documentation

- **Successful completion of the ProStart Professional Development program**
 - Documentation: ProStart Professional Development exam certificate
- **Associate or Bachelor’s degree OR current teaching certificate from an accredited institution or recognized teacher education institution**
 - Documentation: Copy/photo of degree, unofficial transcript, or teacher certification
- **100 hours of industry experience, continued education, additional certification, or other industry engagement outside the classroom within the last five years. All relevant documentation must include dates of attendance, number of hours, location of event if applicable, and the name of the host organization.**

If you still have questions, please contact ProStart@nraef.org.

- Documentation
 - Timesheet or statement of hours on company letterhead from your employer, business, or issuing organization
 - Proof of completion of relevant professional development or continuing education program
 - Confirmation of credentials earned (certificate, certification, continuing education hours, etc. – an agenda or supporting documentation may be required to confirm hours earned)
 - Statement from your ProStart State Coordinator verifying your participation in state program activities
 - Statement of participation in industry leadership from issuing organization

Eligible Work/Industry Experience

- Completion of industry relevant professional development and/or achievement of additional industry credentials.
- Supporting ProStart State Coordinators and related State Restaurant Association/Educational Foundation events, state professional development programs, and other related events.
- Foodservice, restaurant management, and/or hospitality employment/entrepreneurial ventures, volunteer/community service, and entrepreneurial experience.
 - This may include managing a student-based enterprise/school cafe, food truck or catering service, coaching student competition (individual or team),
- Experience as a program and/or industry related subject matter expert, instructor, speaker, industry mentor, or other relevant examples of industry leadership.

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Applicant Information

Name:

Title:

Organization:

Email:

(Please provide your NRA/NRAEF single sign-on email ie. MyProStart, ServSafe, etc.)

Phone Number:

Certificate Requirement Checklist

Associate or Bachelor Degree or Teacher Certification from an accredited institution or recognized teacher education institution

Successful Completion of ProStart Professional Development

Verification of 100 Hours of Industry Experience (outside the classroom)

Please provide a brief description of your industry experience in the section below.

Signature

Please submit your complete application with required documentation to ProStart@nraef.org.

