

National Restaurant Association Educational Foundation

Financial and Compliance Report
December 31, 2022

Contents

Section I – Financial statements and supplementary information

| | |
|-----------------------------------|------|
| Independent auditor's report | 1-2 |
| Financial statements | |
| Statements of financial position | 3 |
| Statements of activities | 4-5 |
| Statements of functional expenses | 6-7 |
| Statements of cash flows | 8 |
| Notes to financial statements | 9-21 |

Supplementary information

| | |
|---|----|
| Schedule of expenditures of federal awards | 22 |
| Notes to schedule of expenditures of federal awards | 23 |

Section II – Internal control and compliance matters

| | |
|---|-------|
| Independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with <i>Government Auditing Standards</i> | 24-25 |
| Independent auditor's report on compliance for the major federal program and report on internal control over compliance required by the Uniform Guidance | 26-28 |
| Schedule of findings and questioned costs | 29 |
| Summary schedule of prior audit findings | 30 |

Independent Auditor's Report

Board of Trustees
National Restaurant Association Educational Foundation

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of National Restaurant Association Educational Foundation (the Foundation), which comprise the statements of financial position as of December 31, 2022 and 2021, the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are issued or are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards for the year ended December 31, 2022, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2023, on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

RSM US LLP

Chicago, Illinois
May 15, 2023

National Restaurant Association Educational Foundation

Statements of Financial Position December 31, 2022 and 2021

| | 2022 | 2021 |
|--|----------------------|----------------------|
| Assets | | |
| Cash and cash equivalents | \$ 6,137,289 | \$ 7,027,906 |
| Contributions receivable | 10,291,078 | 7,829,987 |
| Contract receivable | 1,050,712 | 614,793 |
| Accrued investment income | 17,208 | 13,930 |
| Due from National Restaurant Association | 496,469 | 531,076 |
| Prepaid expenses and other assets | 317,479 | 334,878 |
| Investments | 21,359,935 | 25,286,900 |
| Property and equipment, net | 2,733,814 | 2,437,882 |
| | <u>\$ 42,403,984</u> | <u>\$ 44,077,352</u> |
| Liabilities and Net Assets | | |
| Current liabilities: | | |
| Accounts payable | \$ 1,246,232 | \$ 1,427,835 |
| Accrued expenses | 1,968,018 | 1,789,179 |
| Scholarships payable | 94,000 | 52,250 |
| Deferred revenue | 123,500 | 104,500 |
| | <u>3,431,750</u> | <u>3,373,764</u> |
| Net assets: | | |
| Without donor restrictions | 11,307,924 | 13,009,046 |
| With donor restrictions | 27,664,310 | 27,694,542 |
| | <u>38,972,234</u> | <u>40,703,588</u> |
| | <u>\$ 42,403,984</u> | <u>\$ 44,077,352</u> |

See notes to financial statements.

National Restaurant Association Educational Foundation

Statement of Activities

Year Ended December 31, 2022 (With Comparative Totals for 2021)

| | 2022 | | | 2021 Total* |
|---|-------------------------------|----------------------------|----------------------|----------------------|
| | Without Donor Restrictions | With Donor Restrictions | Total | |
| Support and revenue: | | | | |
| License fee revenue | \$ 6,271,825 | \$ - | \$ 6,271,825 | \$ 5,230,302 |
| Contributions | 2,388,228 | 7,775,229 | 10,163,457 | 9,095,288 |
| Events | 377,910 | - | 377,910 | 402,551 |
| Department of Labor contracts | 5,442,478 | - | 5,442,478 | 4,062,922 |
| Net assets released from restrictions | 5,034,761 | (5,034,761) | - | - |
| | <u>19,515,202</u> | <u>2,740,468</u> | <u>22,255,670</u> | <u>18,791,063</u> |
| Expenses: | | | | |
| Program activities | 15,784,387 | - | 15,784,387 | 12,082,521 |
| Scholarships awarded | 977,644 | - | 977,644 | 1,119,334 |
| Administrative | 927,335 | - | 927,335 | 862,149 |
| Fundraising activities | 2,875,565 | - | 2,875,565 | 2,515,554 |
| | <u>20,564,931</u> | <u>-</u> | <u>20,564,931</u> | <u>16,579,558</u> |
| (Decrease) increase in net assets before other changes | (1,049,729) | 2,740,468 | 1,690,739 | 2,211,505 |
| Other changes: | | | | |
| Investment (loss) return | (651,393) | (2,755,200) | (3,406,593) | 2,445,438 |
| Gain on loan forgiveness | - | - | - | 594,985 |
| Other | - | (15,500) | (15,500) | (437,500) |
| | <u>-</u> | <u>(15,500)</u> | <u>(15,500)</u> | <u>(437,500)</u> |
| (Decrease) increase in net assets | (1,701,122) | (30,232) | (1,731,354) | 4,814,428 |
| Net assets: | | | | |
| Beginning of year | <u>13,009,046</u> | <u>27,694,542</u> | <u>40,703,588</u> | <u>35,889,160</u> |
| End of year | <u>\$ 11,307,924</u> | <u>\$ 27,664,310</u> | <u>\$ 38,972,234</u> | <u>\$ 40,703,588</u> |

See notes to financial statements.

*2021 information is provided for informational purposes only.

National Restaurant Association Educational Foundation

**Statement of Activities
Year Ended December 31, 2021**

| | 2021 | | |
|--|-------------------------------|----------------------------|----------------------|
| | Without Donor Restrictions | With Donor Restrictions | Total |
| Support and revenue: | | | |
| License fee revenue | \$ 5,230,302 | \$ - | \$ 5,230,302 |
| Contributions | 3,033,942 | 6,061,346 | 9,095,288 |
| Events | 402,551 | - | 402,551 |
| Department of Labor contracts | 4,062,922 | | 4,062,922 |
| Net assets released from restrictions | 5,129,872 | (5,129,872) | - |
| | <u>17,859,589</u> | <u>931,474</u> | <u>18,791,063</u> |
| Expenses: | | | |
| Program activities | 12,082,521 | - | 12,082,521 |
| Scholarships awarded | 1,119,334 | - | 1,119,334 |
| Administrative | 862,149 | - | 862,149 |
| Fundraising activities | 2,515,554 | - | 2,515,554 |
| | <u>16,579,558</u> | <u>-</u> | <u>16,579,558</u> |
| Increase in net assets before other changes | 1,280,031 | 931,474 | 2,211,505 |
| Other changes: | | | |
| Investment gain return | 432,867 | 2,012,571 | 2,445,438 |
| Gain on loan forgiveness | 594,985 | - | 594,985 |
| Other | - | (437,500) | (437,500) |
| | <u>-</u> | <u>(437,500)</u> | <u>(437,500)</u> |
| Increase in net assets | 2,307,883 | 2,506,545 | 4,814,428 |
| Net assets: | | | |
| Beginning of year | 10,701,163 | 25,187,997 | 35,889,160 |
| | <u>10,701,163</u> | <u>25,187,997</u> | <u>35,889,160</u> |
| End of year | <u>\$ 13,009,046</u> | <u>\$ 27,694,542</u> | <u>\$ 40,703,588</u> |

See notes to financial statements.

National Restaurant Association Educational Foundation

Statement of Functional Expenses Year Ended December 31, 2022

| | 2022 | | | | |
|-----------------------------------|-----------------------|-------------------------|-------------------|---------------------------|----------------------|
| | Program Activities | Scholarships Awarded | Administrative | Fundraising Activities | Total |
| Outsourced labor | \$ 3,567,448 | \$ - | \$ 111,429 | \$ 161,412 | \$ 3,840,289 |
| Salaries | 2,545,127 | - | 89,212 | 1,240,418 | 3,874,757 |
| Events | 1,883,442 | - | 269,385 | 725,239 | 2,878,066 |
| State implementation grants | 1,670,941 | - | - | - | 1,670,941 |
| Staff benefits | 1,315,517 | - | 67,296 | 585,770 | 1,968,583 |
| Shared services | 1,368,531 | - | 118,731 | (35,262) | 1,452,000 |
| Scholarships | - | 977,644 | - | - | 977,644 |
| Travel | 243,581 | - | 21,566 | 82,082 | 347,229 |
| Marketing | 401,222 | - | 10,981 | 17,038 | 429,241 |
| Depreciation | 115,092 | - | 10,205 | 49,936 | 175,233 |
| Charitable contributions | 404,157 | - | - | - | 404,157 |
| Federal sub-awards | 1,971,096 | - | - | - | 1,971,096 |
| Printing | 18,188 | - | 913 | 6,959 | 26,060 |
| Legal and professional fees | - | - | 16,729 | - | 16,729 |
| Tax assessments | - | - | 34,673 | - | 34,673 |
| Condominium fees | - | - | 41,305 | - | 41,305 |
| Supplies | 144,220 | - | 556 | 16,112 | 160,888 |
| Dues and subscriptions | 89,104 | - | 22,448 | 1,875 | 113,427 |
| Service and maintenance contracts | - | - | 20,724 | 4,121 | 24,845 |
| Credit card fees | - | - | 26,293 | - | 26,293 |
| Staff training and development | 27,583 | - | 231 | 15,914 | 43,728 |
| Telephone and utilities | 6,725 | - | 13,016 | 1,539 | 21,280 |
| Pick-up and delivery | 10,352 | - | 12,447 | 2,385 | 25,184 |
| Bank fees | - | - | 15,219 | - | 15,219 |
| Business licenses | - | - | 23,717 | - | 23,717 |
| Small equipment and software | 1,790 | - | - | - | 1,790 |
| Postage | 271 | - | 259 | 27 | 557 |
| | <u>\$ 15,784,387</u> | <u>\$ 977,644</u> | <u>\$ 927,335</u> | <u>\$ 2,875,565</u> | <u>\$ 20,564,931</u> |

See notes to financial statements.

National Restaurant Association Educational Foundation

**Statement of Functional Expenses
Year Ended December 31, 2021**

| | 2021 | | | | |
|-----------------------------------|-----------------------|-------------------------|-------------------|---------------------------|----------------------|
| | Program Activities | Scholarships Awarded | Administrative | Fundraising Activities | Total |
| Outsourced labor | \$ 2,492,500 | \$ - | \$ 22,313 | \$ 60,066 | \$ 2,574,879 |
| Salaries | 2,689,641 | - | 147,170 | 875,839 | 3,712,650 |
| Events | 370,340 | - | 179,408 | 717,171 | 1,266,919 |
| State implementation grants | 2,092,633 | - | - | - | 2,092,633 |
| Staff benefits | 542,131 | - | 23,525 | 188,098 | 753,754 |
| Shared services | 1,334,890 | - | 140,622 | 562,488 | 2,038,000 |
| Scholarships | - | 1,119,334 | - | - | 1,119,334 |
| Travel | 68,190 | - | 13,131 | 30,021 | 111,342 |
| Marketing | 305,234 | - | - | - | 305,234 |
| Depreciation | 147,579 | - | 15,547 | 62,186 | 225,312 |
| Charitable contributions | 475,500 | - | 10,000 | - | 485,500 |
| Federal sub-awards | 1,388,152 | - | - | - | 1,388,152 |
| Printing | 44,500 | - | 307 | 18 | 44,825 |
| Legal and professional fees | - | - | 101,887 | - | 101,887 |
| Tax assessments | - | - | 43,246 | - | 43,246 |
| Condominium fees | - | - | 36,453 | - | 36,453 |
| Supplies | 45,843 | - | 1,580 | 939 | 48,362 |
| Dues and subscriptions | 32,579 | - | 435 | 4,276 | 37,290 |
| Service and maintenance contracts | 1,726 | - | 37,372 | 3,431 | 42,529 |
| Credit card fees | 1,025 | - | 28,754 | - | 29,779 |
| Staff training and development | 32,141 | - | 4,675 | 6,029 | 42,845 |
| Telephone and utilities | 8,778 | - | 10,917 | 3,619 | 23,314 |
| Pick-up and delivery | 1,243 | - | 5,995 | 764 | 8,002 |
| Bank fees | 255 | - | 33,138 | - | 33,393 |
| Business licenses | 6,514 | - | 5,288 | - | 11,802 |
| Bad debt expense | - | - | 67 | - | 67 |
| Small equipment and software | 1,116 | - | 304 | 609 | 2,029 |
| Postage | 11 | - | 15 | - | 26 |
| | <u>\$ 12,082,521</u> | <u>\$ 1,119,334</u> | <u>\$ 862,149</u> | <u>\$ 2,515,554</u> | <u>\$ 16,579,558</u> |

See notes to financial statements.

National Restaurant Association Educational Foundation

Statements of Cash Flows
Years Ended December 31, 2022 and 2021

| | 2022 | 2021 |
|--|---------------------|---------------------|
| Cash flows from operating activities: | | |
| (Decrease) increase in net assets | \$ (1,731,354) | \$ 4,814,428 |
| Adjustments to reconcile (decrease) increase in net assets to net cash (used in) provided by operating activities: | | |
| Depreciation | 175,233 | 225,312 |
| Realized and unrealized loss (gain) on investments | 3,998,147 | (1,850,620) |
| Contributions restricted for investment in endowments | (386,050) | (560,850) |
| Gain on loan forgiveness | - | (594,985) |
| Changes in assets and liabilities: | | |
| Contributions receivable | (2,461,091) | (1,173,136) |
| Contract receivable | (435,919) | (392,531) |
| Accrued investment income | (3,278) | 1,936 |
| Due from National Restaurant Association | 34,607 | 172,765 |
| Prepaid expenses and other assets | 17,399 | 273,975 |
| Accounts payable | (181,603) | 1,049,858 |
| Accrued expenses | 178,839 | 146,240 |
| Scholarships payable | 41,750 | (36,250) |
| Deferred revenue | 19,000 | (194,916) |
| Net cash (used in) provided by operating activities | (734,320) | 1,881,226 |
| Cash flows from investing activities: | | |
| Purchases of property and equipment | (471,165) | (64,537) |
| Proceeds from the sale of investments | 5,395,463 | 7,122,139 |
| Purchase of investments | (5,466,645) | (7,320,508) |
| Net cash used in investing activities | (542,347) | (262,906) |
| Cash flows from financing activities: | | |
| Contributions restricted for investment in endowments | 386,050 | 560,850 |
| Net cash provided by financing activities | 386,050 | 560,850 |
| Net (decrease) increase in cash and cash equivalents | (890,617) | 2,179,170 |
| Cash and cash equivalents: | | |
| Beginning of year | 7,027,906 | 4,848,736 |
| End of year | \$ 6,137,289 | \$ 7,027,906 |

See notes to financial statements.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies

The National Restaurant Association Educational Foundation (the Foundation), a nonprofit organization, was formed in 1987. The Foundation's mission is to serve as a philanthropic foundation of the National Restaurant Association (the Association) to enhance the restaurant and foodservice industry's service to the public through education, community engagement and promotion of career opportunities.

The Foundation is closely affiliated with the Association (also a nonprofit organization). A majority of the Foundation's Board of Trustees is comprised of elected voting members of the Association's board of directors, as nominated by the Association. The Association has control and economic interest in the Foundation. The Foundation's financial statements are therefore included in the Association's consolidated financial statements. License fees, a significant portion of the Foundation's revenue, are received from the Association. Also, the Association provides various administrative and support services for the Foundation, for which the Foundation reimburses the Association for costs incurred.

The Foundation is exempt from federal income taxes pursuant to Section 501(c)(3) of the Internal Revenue Code and applicable state law except for taxes pertaining to unrelated business income, if any.

The Foundation conducts its activities from its headquarters in Washington, DC.

The Foundation's significant accounting policies are described below:

Basis of presentation: The Foundation is required to report information regarding its financial position and activities according to two classes of net assets:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions are reported as net assets without donor restrictions. Contributions are considered to be without donor restrictions and available for general use unless specifically restricted by the donor.

Net assets with donor restrictions: The Foundation reports gifts of cash, investments and grants as net assets with donor restrictions if they are received with donor stipulations limiting the use of the donated assets. When a restriction is satisfied, net assets with donor restrictions are transferred to net assets without donor restrictions and are reported in the statement of activities as net assets released from restrictions. Net assets subject to donor-imposed restrictions which require that they be maintained permanently (in perpetuity) by the Foundation are also reported as net assets with donor restrictions. The donors of such assets permit the Foundation to use all or part of the income earned on the related investments for general or specific purposes.

Accounting policies: The Foundation follows accounting standards established by the Financial Accounting Standards Board (FASB) to ensure consistent reporting of financial position, results of activities, and cash flows. References to generally accepted accounting principles in these disclosures are to the FASB Accounting Standards Codification sometimes referred to as the Codification or ASC.

Cash and cash equivalents: Cash and cash equivalents include money market accounts. Cash balances in depository accounts may exceed federally insured limits from time to time. The Foundation has not experienced any losses in such accounts and management believes the Foundation is not exposed to any significant credit risk related to cash.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies (Continued)

Investments: Investment income, realized gains (losses), and change in unrealized gains (losses), and investment fees are reflected in the statements of activities as investment return. Investments received as contributions are recorded at fair value at the date of receipt.

The Foundation's investment portfolio is subject to various risks, such as interest rate, credit and overall market volatility. Because of these risks, it is possible that changes in the fair value of investments may occur, and that such changes could materially affect the Foundation's financial statements.

Property and equipment: Property and equipment are stated at cost, minus accumulated depreciation, except for donated assets, which are recorded at fair value at time of receipt. Disbursements for additions and improvements to existing property in amounts greater than \$5,000 are capitalized, while general maintenance and repairs are charged to expense. The cost and accumulated depreciation of items sold or retired are removed from the property and equipment account and any gain or loss upon disposition is recognized at that time. The office condominium is depreciated over a 40-year estimated useful life. Provisions for depreciation of office furniture and equipment are computed using the straight-line method over a five-year estimated useful life. Leasehold improvements are amortized using the straight-line method over the lesser of the remaining term of the lease or the estimated useful life of the assets. Software is amortized over a three- or five-year estimated life. Depreciation begins when respective assets are placed in service.

Accrued expenses: Accrued expenses consist primarily of salaries and related payroll expenses incurred in the current year but not paid until after year-end.

Revenue recognition: License fee revenue is recognized during the contract term when the underlying sale or usage occurs, per monthly royalty reports which summarize sales of covered products and related royalty amounts. These reports are received subsequent to the period in which the licensee's underlying sales occurred. The Foundation utilizes the sales- or usage- based royalty exception, as provided under Accounting Standard Update (ASU) No. 2014-09, *Revenue from Contracts with Customer (Topic 606)*.

Department of Labor contract revenue is similar to grant revenue for accounting and financial reporting purpose. Grant revenue is recognized in the period when requirements have been met as qualifying expenses are incurred. The Foundation has elected the simultaneous release option for grants, which allows the Foundation to recognize restricted contributions directly in net assets without donor restriction when the condition is met, which is generally when qualifying expenditures have been incurred. The Foundation follows the guidance included in ASU 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, effective January 1, 2019. This ASU clarifies the guidance presented in Topic 958, *Not-for-Profit Entities*, of the FASB's ASC for evaluating whether a transaction is reciprocal (i.e., an exchange transaction) or nonreciprocal (i.e., a contribution) and for distinguishing between conditional and unconditional contributions. The Foundation's adoption of the standard had no impact on the financial statements.

Contract revenue is recognized in an amount to which the Foundation expects to be entitled for the transfer of promised services to a customer, as those services are performed. Revenue received in advance from contract revenue is deferred and recorded as a liability. Amounts determined to be uncollectible are written off as a reduction of net assets.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies (Continued)

The Foundation reports contributions, including unconditional promises to give, as revenue in the period the contribution or promise is received. Contributions receivable represent amounts pledged by donors (unconditional promises to give), some of which is due in installments. Amounts due on dates which are more than one year in the future are recorded net of a present value discount. Contributions of cash and other assets are reported as restricted support if received with donor stipulations that limit the use of the contribution. Depending on the nature of the restriction, such contributions are reported as an increase in net assets with donor restrictions. Conditional promises to give are not recognized until the conditions on which they depend are substantially met. When the donor restriction expires (when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The Foundation considers the need for an allowance for uncollectible amounts by analyzing the length of time amount is past due, donors' ability to pay and previous loss history.

Functional allocation of expenses: The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and are presented in greater detail on the statement of functional expenses. If an expense can be identified with a specific program, fundraising or administrative function, it will be charged directly to that category. In some circumstances, an expense will be allocated between program, fundraising or administrative function based on the project code. Project code allocations, which are allocations tied to a specific event, are an estimate made by management and are reviewed for reasonableness on a periodic basis. For personnel costs, an expense will be allocated based on the estimate of the employee's time spent in each respective role. The allocation for personnel costs is done on a monthly basis when the Foundation records its salary expense.

Program expenses: The program expenses on the statement of functional expenses relate to the activities taken to support the mission of the Foundation, to attract, empower and advance restaurant and foodservice leaders. This is done through ProStart, a nationwide, two-year high school program, and the apprenticeship programs with the U.S. Department of Labor (DOL). The Foundation also provides educational opportunities to members of the United States Armed Forces, as well as hosting industry award programs.

Scholarship expenses: Scholarship awards are expensed when awarded to the recipient.

Outsourced labor and consultants: Outsourced labor and consultant expenses, which relate to various services contracted with a third-party company in areas such as IT consulting, design work and other technical assistance, are recorded as services are performed.

Federal sub-awards: Federal sub-award expenses, which represent pass-through awards made to subrecipients under federal awards received from the Department of Labor, and are recorded as services are performed.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies (Continued)

Income taxes: The accounting standard on *Accounting for Uncertainty in Income Taxes* addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Foundation may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities, based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Foundation and various positions related to the potential sources of unrelated business income. There were no unrecognized tax benefits identified or recorded as liabilities during the reporting periods covered by these financial statements. The Foundation files Form 990 in the U.S. federal jurisdiction and in the State of Illinois.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications: Certain prior year amounts have been reclassified to conform to the current year presentation with no effect on previously reported net assets.

Adopted accounting pronouncements: In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*. The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than twelve months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. The new standard is effective for the Foundation's 2022 financial statements and had no impact on its financial statements.

Subsequent events: The Foundation has evaluated subsequent events for potential recognition and/or disclosure through May 15, 2023, the date these financial statements were available for issuance.

Note 2. Availability and Liquidity

Financial assets available for general expenditure, that is, without donor or board restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

| | 2022 | 2021 |
|---|---------------------|---------------------|
| Current financial assets at year end: | | |
| Cash and cash equivalents | \$ 6,137,289 | \$ 7,027,906 |
| Contributions receivable | 4,491,078 | 3,261,487 |
| Contract receivables | 1,050,712 | 614,793 |
| Investments | 21,359,935 | 25,286,900 |
| | <u>33,039,014</u> | <u>36,191,086</u> |
| Less amount unavailable for general expenditures within one year: | | |
| Donor restricted program funds | (13,014,776) | (10,143,858) |
| Donor restricted endowment funds | (14,649,534) | (17,550,684) |
| Financial assets available to meet cash needs for general expenditures within one year | <u>\$ 5,374,704</u> | <u>\$ 8,496,544</u> |

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 2. Availability and Liquidity (Continued)

Certain investments of the Foundation consist of donor-restricted funds that the Foundation must hold in perpetuity or for donor-specific periods. Income from donor-restricted funds is restricted for scholarship and mentoring programs. Up to 3% of income from funds without donor restrictions can be used for operating expenses. Any requests exceeding 3% require Board approval.

As part of its liquidity management plan, the Foundation invests excess cash in short-term investments, including money market funds and short-term investments.

Note 3. Contributions Receivable

The Foundation records contributions in the appropriate net asset category based on the existence and nature of donor-imposed restrictions. Pledges are recorded as contributions receivable after being discounted to the net present value of the expected future cash flows (discount rate ranging from 5.16% to 5.99%). The Foundation records an allowance for uncollectibility if determined necessary by management.

Contributions receivable at December 31, 2022 and 2021, are as follows:

| | 2022 | 2021 |
|--------------------------------|----------------------|---------------------|
| Gross amounts due in: | | |
| One year | \$ 4,491,078 | \$ 3,261,487 |
| One to five years | 6,454,000 | 4,803,500 |
| | <u>10,945,078</u> | <u>8,064,987</u> |
| Less discount to present value | (654,000) | (235,000) |
| | <u>\$ 10,291,078</u> | <u>\$ 7,829,987</u> |

Due to the impact the pandemic had on some donors' finances, the Foundation released certain donors from their contribution commitments totaling \$15,500 and \$437,500, resulting in a loss which is included in other changes in net assets for 2022 and 2021, respectively.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 4. Investments

Investments comprised the following at December 31, 2022 and 2021:

| | 2022 | 2021 |
|----------------------------|----------------------|----------------------|
| Money market funds | \$ 737,525 | \$ 1,425,449 |
| U.S. government securities | 1,387,065 | 1,109,946 |
| Corporate and other bonds | 1,789,705 | 2,301,765 |
| Common stocks | 9,096,050 | 10,158,838 |
| Mutual funds: | | |
| U.S. corporate bond funds | 1,576,627 | 1,562,677 |
| Foreign bond funds | 202,564 | 194,402 |
| Equity funds | 5,693,654 | 8,533,823 |
| Alternative investments: | | |
| Real estate funds | 443,624 | - |
| Hedge funds | 433,121 | - |
| | <u>\$ 21,359,935</u> | <u>\$ 25,286,900</u> |

Investment return consisted of the following for the years ended December 31, 2022 and 2021:

| | 2022 | 2021 |
|---|-----------------------|---------------------|
| Interest and dividends | \$ 694,998 | \$ 707,170 |
| Realized and unrealized gains (loss), net | (3,998,147) | 1,850,620 |
| Less investment management fees | (103,444) | (112,352) |
| | <u>\$ (3,406,593)</u> | <u>\$ 2,445,438</u> |

Note 5. Fair Value of Financial Instruments

The Foundation follows ASC Topic, *Fair Value Measurements and Disclosure*, which provides the framework for measuring fair value under generally accepted accounting principles. This Topic applies to all financial instruments that are being measured and reported on a fair value basis. As defined in the Topic, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, the Foundation uses various methods including market, income and cost approaches. Based on these approaches, the Foundation often utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and/or the risks inherent in the inputs to the valuation technique.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 5. Fair Value of Financial Instruments (Continued)

These inputs can be readily observable, market corroborated or generally unobservable inputs. The Foundation utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. The fair value hierarchy ranks the quality and reliability of the information used to determine fair values. Based on the observability of the inputs used on the valuation techniques, the Foundation is required to provide the following information according to the fair value hierarchy.

Financial assets and liabilities carried at fair value will be classified and disclosed in one of the following three categories:

- Level 1:** Valuations for assets and liabilities traded in active markets, such as the New York Stock Exchange. Level 1 assets primarily include listed equities, money market funds, government securities, common stocks, and mutual funds. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.
- Level 2:** Valuations for assets and liabilities traded in less active dealer or broker markets. Valuations are obtained from third party pricing services for identical or similar assets or liabilities. Level 2 assets primarily include corporate and other bonds.
- Level 3:** Valuations for assets and liabilities that are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, an investment's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. The Foundation's assessment of the significance of a particular input to the fair value measurement in its entirety requires judgment, and considers factors specific to the investment.

The Foundation assesses the levels of the investments at each measurement date. Transfers between levels are recognized on the actual date of the event or change in circumstances that caused the transfer, in accordance with the Foundation's accounting policy.

Investments in securities traded on a national securities exchange are stated at the last reported sales price on the day of valuation. Shares of mutual funds are valued at the net asset value of shares held by the Foundation at year-end, which is based on quoted market prices. Management determines the fair value of U.S. government securities based on market prices provided by recognized broker-dealers or estimates provided by the Foundation's investment managers. These financial instruments are classified as Level 1 in the fair value hierarchy. Common stocks classified as Level 1 are recorded at fair value based on market prices from active markets. Certain money market funds are valued at the net asset value of shares held by the Foundation at year-end, which is based on quoted market prices and are classified as Level 1. Corporate bonds are generally classified in Level 2 on the fair value hierarchy, as prices are not always available from active markets

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 5. Fair Value of Financial Instruments (Continued)

The following tables summarize investments according to the fair value hierarchy as of December 31, 2022 and 2021:

| | 2022 | | | | |
|----------------------------|----------------------|--|--|--|--|
| | Total | Quoted Prices in Active Markets for Identical Assets Level 1 | Significant Observable Inputs Level 2 | Significant Unobservable Inputs Level 3 | Valued Using Net Asset Value (a) |
| Money market funds | \$ 737,525 | \$ 737,525 | \$ - | \$ - | \$ - |
| U.S. government securities | 1,387,065 | 1,291,657 | 95,408 | - | - |
| Corporate and other bonds | 1,789,705 | - | 1,789,705 | - | - |
| Common stocks | 9,096,050 | 9,096,050 | - | - | - |
| Mutual funds: | | | | | |
| U.S. corporate bond funds | 1,576,627 | 1,576,627 | - | - | - |
| Foreign bond funds | 202,564 | 202,564 | - | - | - |
| Equity funds | 5,693,654 | 5,693,654 | - | - | - |
| Alternative investments: | | | | | |
| Real estate funds | 443,624 | - | - | - | 443,624 |
| Hedge funds | 433,121 | - | - | - | 433,121 |
| | <u>\$ 21,359,935</u> | <u>\$ 18,598,077</u> | <u>\$ 1,885,113</u> | <u>\$ -</u> | <u>\$ 876,745</u> |

| | 2021 | | | | |
|----------------------------|----------------------|--|--|--|--|
| | Total | Quoted Prices in Active Markets for Identical Assets Level 1 | Significant Observable Inputs Level 2 | Significant Unobservable Inputs Level 3 | Valued Using Net Asset Value (a) |
| Money market funds | \$ 1,425,449 | \$ 1,425,449 | \$ - | \$ - | \$ - |
| U.S. government securities | 1,109,946 | 1,006,781 | 103,165 | - | - |
| Corporate and other bonds | 2,301,765 | - | 2,301,765 | - | - |
| Common stocks | 10,158,838 | 10,158,838 | - | - | - |
| Mutual funds: | | | | | |
| U.S. corporate bond funds | 1,562,677 | 1,562,677 | - | - | - |
| Foreign bond funds | 194,402 | 194,402 | - | - | - |
| Equity funds | 8,533,823 | 8,533,823 | - | - | - |
| | <u>\$ 25,286,900</u> | <u>\$ 22,881,970</u> | <u>\$ 2,404,930</u> | <u>\$ -</u> | <u>\$ -</u> |

- (a) Certain investments that are measured at fair value using net asset value (NAV) per share (or its equivalent) as a practical expedient have not been categorized in the fair value hierarchy. The fair value amounts presented in the tables above are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statements of financial position.

The Foundation's investments in real estate and hedge funds at fair value in the amounts of \$443,624 and \$433,121, respectively, as of December 31, 2022 have not been categorized in the fair value hierarchy as the Foundation has elected to measure these funds at NAV per share as the practical expedient.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 5. Fair Value of Financial Instruments (Continued)

The Foundation did not have any outstanding commitments to these funds as of December 31, 2022. Additional information is as follows:

| | 2022 Fair Value | Redemptions Frequency | Redemption Notice Period |
|-----------------------------------|--------------------|--------------------------|-----------------------------|
| Starwood Real Estate Income Trust | \$ 443,624 | Monthly | 60 days |
| Owl Rock Core Income Corp. | 433,121 | Quarterly | 90 days |

Note 6. Property and Equipment

Property and equipment consisted of the following as of December 31, 2022 and 2021:

| | 2022 | 2021 |
|--|---------------------|---------------------|
| Building | \$ 2,859,217 | \$ 2,859,216 |
| Office furniture, equipment and software | 1,667,590 | 1,196,426 |
| | 4,526,807 | 4,055,642 |
| Less accumulated depreciation | (1,792,993) | (1,617,760) |
| | <u>\$ 2,733,814</u> | <u>\$ 2,437,882</u> |

Depreciation expense for the years ended December 31, 2022 and 2021, was \$175,233 and \$225,312, respectively.

Note 7. Loan Payable

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) introduced the Paycheck Protection Program (PPP) to provide funding to small businesses with the goal of preventing job loss and business failure due to losses caused by the COVID-19 pandemic. A borrower of a PPP loan is eligible for loan forgiveness up to the full amount of the loan and any accrued interest for costs incurred and payments made during a defined period, subject to proper documentation.

The Foundation applied for and received a PPP loan dated April 14, 2020 through Chase Bank in the amount of \$594,985. The loan was forgiven on August 6, 2021 and is recorded as a gain on loan forgiveness in the 2021 statement of activities

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 8. Related-Party Transactions

The Association manages the payroll and benefits function of the Foundation, including participation in the savings and investment plan. The Foundation reimbursed the Association amounts totaling \$5,224,019 and \$4,733,649 for these salaries and staff benefits for the years ended December 31, 2022 and 2021, respectively, and are included on the statement of functional expense.

The Association provides certain administrative support functions on behalf of the Foundation. These functions include executive, accounting and finance, information technology, human resources and office support services. Amounts paid by the Foundation to the Association for the years ended December 31, 2022 and 2021, totaled \$2,083,000 and \$2,038,000, respectively, and are reported on the statements of functional expenses.

In addition, the Foundation may incur expenses on behalf of, or owe amounts to, the Association or other related parties. These amounts are unsecured, due on demand and typically include payroll and other operating expenses. At December 31, 2022 and 2021, the amounts due from National Restaurant Association were \$496,469 and \$531,076, respectively.

A licensing agreement with the Foundation allows the Association to operate certain food safety certification and examination programs for a fee equal to 10% of the net sales of these products. The agreement expires December 31, 2027. The Association paid the Foundation license fees of \$6,271,825 and \$5,230,302 in 2022 and 2021, respectively, recorded as revenue on the statements of activities.

Note 9. Net Assets With Donor Restrictions

Net assets with donor restrictions were as follows for the years ended December 31, 2022 and 2021:

| | 2022 | 2021 |
|--|----------------------|----------------------|
| Subject to expenditure for specified purpose: | | |
| Support of Foundation scholarship programs | \$ 1,297,698 | \$ 1,993,698 |
| Support of Foundation activities | 8,243,828 | 5,749,660 |
| Ted J. Balestreri Leadership Classic | 2,623,250 | 1,025,500 |
| Award programs | 850,000 | 1,375,000 |
| | <u>13,014,776</u> | <u>10,143,858</u> |
| Endowments: | | |
| Subject to the Foundation's spending policy and appropriation: | | |
| Scholarships | 8,938,880 | 10,918,044 |
| General use | 5,710,654 | 6,632,640 |
| | <u>14,649,534</u> | <u>17,550,684</u> |
| | <u>\$ 27,664,310</u> | <u>\$ 27,694,542</u> |

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 9. Net Assets With Donor Restrictions (Continued)

Net assets released from net assets with donor restrictions are as follows:

| | 2022 | 2021 |
|--|---------------------|---------------------|
| Satisfaction of purpose restrictions: | | |
| Support of Foundation scholarship programs | \$ 1,045,000 | \$ 744,100 |
| Support of Foundation activities | 2,471,511 | 2,593,172 |
| Ted J. Balestreri Leadership Classic | 1,068,250 | 1,049,700 |
| Award programs | 450,000 | 742,900 |
| | <u>\$ 5,034,761</u> | <u>\$ 5,129,872</u> |

Note 10. Endowment Net Assets

Endowment net assets are included in net assets with donor restrictions and are endowment funds which are restricted in perpetuity. Net assets with donor restrictions associated with the Foundation's endowment funds are classified and reported based on the existence of donor-imposed restrictions. Donors have restricted the earnings of certain endowment funds for scholarship and mentoring programs.

The Uniform Prudent Management of Institutional Funds Act (UPMIFA) governs endowment funds in the majority of states. UPMIFA eliminates the historic dollar value rule with respect to endowment fund spending, updates the prudence standard for the management and investment of charitable funds, and amends the provisions governing the release and modification of restrictions on charitable funds.

The Foundation's management has interpreted the UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate earnings on donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) the purposes of the Foundation and the donor-restricted endowment fund;
- (3) general economic conditions;
- (4) the possible effect of inflation and deflation;
- (5) the expected total return from income and the appreciation of investments;
- (6) other resources of the Foundation; and
- (7) the investment policies of the Foundation.

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. As of December 31, 2022 and 2021, endowment assets only include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for donor-specified periods.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 10. Endowment Net Assets (Continued)

Under this policy, as approved by the Board of Trustees, the endowment assets are invested in a manner that is intended to provide adequate liquidity, maximizing returns on all funds invested and achieving full employment of all available funds as earning assets. The Foundation's Finance Committee meets regularly to ensure the objectives of the investment policy are being met and the strategies used to meet the objectives are in accordance with the investment policy.

The Foundation's endowment composition is as follows for the years ended December 31, 2022 and 2021:

| | 2022 | 2021 |
|--|----------------------|----------------------|
| Donor-restricted endowment funds: | | |
| Original donor-restricted gift amount and amounts required to be maintained in perpetuity by donor | \$ 11,663,995 | \$ 11,277,945 |
| Accumulated investment gains | 2,985,539 | 6,272,739 |
| Total donor-restricted endowment funds | <u>\$ 14,649,534</u> | <u>\$ 17,550,684</u> |

Changes in endowment net assets for 2022 and 2021, were as follows:

| | With Donor Restriction |
|---|---------------------------|
| Endowment net assets, January 1, 2021 | \$ 15,157,263 |
| Contributions | 560,850 |
| Investment return | 2,012,571 |
| Appropriation of endowment assets for expenditure | (180,000) |
| Endowment net assets, December 31, 2021 | <u>17,550,684</u> |
| Contributions | 386,050 |
| Investment loss | (2,755,200) |
| Appropriation of endowment assets for expenditure | (532,000) |
| Endowment net assets, December 31, 2022 | <u>\$ 14,649,534</u> |

Funds with Deficiencies: From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or state UPMIFA requires the Foundation to retain as a fund of perpetual duration. At December 31, 2022, there were two funds with original gift value totaling \$1,168,488 whose fair value of assets associated with individual donor-restricted endowments funds fell below the level that the donor or state UPMIFA requires to retain for perpetual duration in the amount of \$147,175. At December 31, 2021, there were no funds with deficiencies.

National Restaurant Association Educational Foundation

Notes to Financial Statements

Note 10. Endowment Net Assets (Continued)

Spending Policy and How the Investment Objectives Relate to Spending Policy: The Foundation's annual spending guidelines provide for withdrawing an amount of up to 6% of the funds balance as long as spending does not exceed the accumulated earnings balance.

Note 11. Department of Labor Contracts

Over the years, the Foundation has been awarded various contracts with the DOL. Revenue on all DOL contracts is recognized as qualifying expenses are incurred. Below is a summary of those contracts and the revenue associated with them.

Apprenticeship contract: The Foundation, in partnership with the American Hotel & Lodging Association, secured a contract with the DOL to create and implement a registered apprenticeship initiative for the restaurant and hospitality industries. The program provided a definitive pathway to equip individuals with the knowledge, skills and confidence to advance to management-level positions. The Foundation utilized outsourced consulting management companies for certain event and other activities associated with the contract. The original contract began in November 2016 and was officially closed out as of December 31, 2020. The cumulative amount awarded totaled \$6,786,775.

A second contract was awarded in September 2020 to extend the program. At that time, the DOL awarded the Foundation \$1,800,000 and has the option of renewing the program annually, for up to five years, with potential contract amounts totaling up to \$9,200,000. In September 2022 and 2021, the DOL awarded the Foundation an additional \$1,800,000, bringing the total amount awarded to \$5,400,000.

Youth registered apprenticeship program: In June 2020, the Foundation, secured a \$5,000,000 contract with the DOL to create and implement a youth registered apprenticeship initiative for the restaurant and hospitality industries. The program equips individuals ages 17-24 with the knowledge, skills and confidence to advance to management-level positions.

Reintegration program for ex-offenders: In July 2019, the Foundation, secured a \$4,500,000 contract with the DOL to create and implement a reintegration program for ex-offenders to find employment in the restaurant and hospitality industries. In July 2021, the Foundation, secured a \$4,000,000 contract with the DOL to expand its reintegration program for ex-offenders to find employment in the restaurant and hospitality industries.

DOL contract revenue consisted of the following for the years ended December 31, 2022 and 2021:

| | 2022 | 2021 |
|---|---------------------|---------------------|
| Apprenticeship contract | \$ 1,816,255 | \$ 1,902,223 |
| Reintegration program for ex-offenders | 2,683,750 | 1,248,860 |
| Youth registered apprenticeship program | 942,473 | 858,997 |
| Other | - | 52,842 |
| | <u>\$ 5,442,478</u> | <u>\$ 4,062,922</u> |

Supplementary Information

National Restaurant Association Educational Foundation

**Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2022**

| Federal Grantor/Program Title | Federal Assistance Listing Number | Identifying Number | Federal Expenditures | Provided to Subrecipients |
|------------------------------------|-----------------------------------|---------------------|----------------------|---------------------------|
| United States Department of Labor: | | | | |
| Reintegration of Ex-Offenders | 17.270 | YF-33608-19-60-A-11 | \$ 1,685,899 | \$ 1,023,613 |
| Reintegration of Ex-Offenders | 17.270 | PE-36556-21-60-A-11 | 997,851 | 499,104 |
| | | | <u>2,683,750</u> | <u>1,522,717</u> |
| Apprenticeship USA Grants | 17.285 | AP-35087-20-60-A-11 | 942,473 | 492,137 |
| | | | <u>942,473</u> | <u>492,137</u> |
| Total Federal Awards expended | | | <u>\$ 3,626,223</u> | <u>\$ 2,014,854</u> |

See notes to schedule of expenditures of federal awards.

National Restaurant Association and Educational Foundation

Notes to Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the National Restaurant Association Educational Foundation (the Foundation) under programs of the federal government for the year ended December 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the activities of the Foundation, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Foundation.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3. Indirect Cost Rate

The Foundation has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

Independent Auditor's Report

Board of Trustees
National Restaurant Association Educational Foundation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of National Restaurant Association Educational Foundation (the Foundation), which comprise the statement of financial position as of December 31, 2022, the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 15, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM US LLP

Chicago, Illinois
May 15, 2023

Report on Compliance for the Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance

Independent Auditor's Report

Board of Trustees
National Restaurant Association Educational Foundation

Report on Compliance for the Major Federal Program

Opinion on Each Major Federal Program

We have audited National Restaurant Association Educational Foundation's (the Foundation) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Foundation's major federal program for the year ended December 31, 2022. The Foundation's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Foundation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2022.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Foundation's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Foundation's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Foundation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Foundation's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Foundation's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Foundation's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

RSM US LLP

Chicago, Illinois
May 15, 2023

National Restaurant Association Educational Foundation

**Schedule of Findings and Questioned Costs
Year Ended December 31, 2022**

I. Summary of Auditor's Results

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified?

 Yes X No
 Yes X None Reported

Noncompliance material to financial statements noted?

 Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified?

 Yes X No
 Yes X None Reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?

 Yes X No

Identification of major programs:

ALN Number

Name of Federal Program

17.270

Reintegration of Ex-Offenders

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

 Yes X No

II. Financial Statement Findings

There are no audit findings related to the financial statements required to be reported in accordance with *Government Auditing Standards*.

III. Findings and Questioned Costs for Federal Awards

There are no audit findings related to federal awards required to be reported in accordance with Section 2 CFR 200.516(a).

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED DECEMBER 31, 2022**

Identifying Number: 2021-001: Timely Submission of the Data Collection Form

Finding: The Foundation's 2020 data collection form was not submitted within 30 days of report issuance.

Status: Corrected

Corrective Action Taken: As part of its annual reporting process, the Foundation has added a procedure to ensure that the data collection form will be submitted within 30 days of the single audit reporting package being issued. The 2021 data collection form was submitted timely.